

Invitation:

Stakeholder Involvement Workshop in Sofia

Municipal staff, local decision-makers, local government associations / networks and energy agencies are invited to participate in this free workshop.

How does one engage local stakeholders in local climate and energy action? How can one keep their interest? What processes work?

The Covenant capaCITY project consortium offers this workshop, with experts on the topic sharing their know-how.

Where? Sofia, Bulgaria

When? 16th of May 2012

What? 1 full day workshop, providing an insight into stakeholder involvement processes, communication methods and tools

Who? Open to local decision-makers, municipal staff and representatives of local government associations and networks

Limited space – max. 50 people!

Apply soon – please complete the registration form on www.covenant-capacity.eu

We reserve the right to select participants from the list of applicants based on suitability and capacity.

Programme – Stakeholder Involvement Workshop

16 May 2012, Sofia, Bulgaria

Event coordinators: Act on Energy (UK) and ICLEI Europe

08 :30	Registration
09:00	Welcome
09:05 – 09:45	Introduction and Workshop Overview Presentation of the programme, exploring participant expectations and an interactive ‘engagement’ exercise demonstrating the engagement process.
09:45 – 11:00	The Importance of Engaging with Stakeholders Presentation and interactive session on the why, who and how – relevant to political decision-makers and municipal staff.
11:00-11:30	Coffee break
11:30-12:45	How to develop a Stakeholder Engagement Plan Presentation on the steps to engagement, followed by an interactive practical session based on case study – facilitated by experts.
12:45-13:00	Review of Lessons Learned so far Highlight key issues and steps to success.
13:00 – 14:00	Lunch
14:00 – 14:30	The Engagement Process Presentation on key engagement techniques and the advantages and disadvantages of each method.
14:30- 15:15	Engagement in Action – analysis of 1st Case Study Exploring a real case: local government’s experience of working in partnership to deliver change in the community – what worked and why? What did not work and why?
15:15 - 16:00	Engagement in Action – analysis of 2nd Case Study Exploring another real case – what worked and why? What did not work and why?
16:00 – 16:30	Coffee break
16:30 – 17:15	Developing Facilitation Skills Interactive session focusing on facilitations techniques. Including ‘open’ and ‘closed’ questioning and key body language and listening techniques
17:15 – 17:30	Conclusion and evaluation of workshop

Disclaimer: The sole responsibility for the content of this event programme lies with the authors. It does not necessarily reflect the opinion of the European Union. Neither the EACI nor the European Commission are responsible for any use that may be made of the information contained therein.

This event takes place in the framework of the IEE co-funded project **Capacity building of local governments to advance Local Climate and Energy Action – from planning to action to monitoring (Covenant capaCITY)** (Contract number – IEE/10/389) – www.covenant-capacity.eu